

2010-11 Open Enrollment Program

Open Enrollment Kindergarten – Twelfth Grade

The Open Enrollment (School of Choice) Program for the 2010-11 school year will be conducted from January 7 to February 5, 2010. Parents of students wishing to attend a school other than their school of residence must first provide proof of residency to their school of residence, receive a permanent student number and then complete the Open Enrollment application on the District website @ www.santaclarausd.org. The link to the application form, school visitation dates and requirements, as well as other important information concerning this process will appear on the District website home page.

Employees Residing Outside of Santa Clara Unified

Santa Clara Unified's Open Enrollment Board Policy allows for the children of Santa Clara Unified Employees (those who are permanent and working .50 fte or more) to attend school in the District through the Open Enrollment program. Employees living outside of the District must apply at the school of choice. The employee must then follow the procedures as delineated above for the Open Enrollment Application process.

Employees must obtain an **annual** release from their school district of residence and provide the approved Interdistrict Transfer to the Office of the Coordinator of Student Services prior to the beginning of each school year.

Employees whose children are transitioning from one level to the next must reapply for Open Enrollment (see below Open Enrollment for 5th and 8th Grade Students.)

Open Enrollment for 5th and 8th Grade Students

Fifth and Eighth grade students must **reapply** for Open Enrollment when moving from elementary school to middle school or from middle school to high school **if** they do not live in the attendance area of their school of choice.

2009-10 Intradistrict Transfer Students / Open Enrollment

Students attending a school, other than their school of residence, on an Intradistrict Transfer **must apply** for the opportunity to continue at that school for the 2010-11 school year through the Open Enrollment process. Only students accepted to a school through the Open Enrollment process are guaranteed placement for the following year. Parents therefore must **apply** through **Open Enrollment** if they **wish their student to remain** at the school of choice. Once a student is accepted through Open Enrollment; the choice school becomes the student's permanent placement through the grade span served at that school.